Quick Start Guide to: Adding/Creating Content

This Quick Start Guide covers how to upload and create content in a new D2L course site. For help copying materials from a previous D2L course site visit our help pages at: http://help.d2l.arizona.edu/CopyCC

Step 1: Content Modules are used to house and organize Content Topics. Topics are created within Modules so you must create at least one Module before creating any Topics. To create a new Content Module, click in the Add a module field and enter a name for your module. For more information about creating Content Modules and Sub-modules visit our help pages at: http://help.d2l.arizona.edu/CONNewMod

Step 2: Add Content Topics by selecting the Content Module you would like the Topics to reside and then click the New button. You will be able to select from several options, including:

Upload Files: Upload files from your computer to your D2L course site. For more information visit: http://help.d2l.arizona.edu/CONUp.

Create a File: Create a webpage to display text, pictures, links, etc. For more information visit: http://help.d2l.arizona.edu/CONHTML.

Create a Link: Add a link to an external website. For more information visit: http://help.d2l.arizona.edu/CONLink.

Step 3: If you would like to add an activity that you have previously created in your D2L course site to your Content area, click Add Existing Activities. For more information about adding activities to your Content visit our help pages at: http://help.d2l.arizona.edu/CONAEActiv.

Step 4: To set desired date/time restrictions for your content modules and topics visit our help pages at: http://help.d2l.arizona.edu/CONRestrict.

Step 5: To use Release Conditions to restrict the availability of Content Modules, Topics and Activities based on students meeting specified conditions visit our help pages at: http://help.d2l.arizona.edu/CONRC.