

Quick Start Guide to: Setting up Group Discussions

Prerequisite: Before creating Group Discussions you must first create your groups. For more information about setting up groups in D2L visit our help pages at: <http://help.d2l.arizona.edu/GRPNew> .

Step 1: Discussion Forums are used to house related Discussion Topics. Topics must be created within a Forum so you must create at least one Forum before you can create a Topic. To create a new Discussion Forum click the **New** button and select **New Forum** from the drop down menu.

Step 2: Type a name for your forum in the **Title** field and set any necessary Availability and/or Locking restrictions. For more information about the options on the **Properties** tab visit our help pages at: <http://help.d2l.arizona.edu/DISCNewForum>.

Step 3: When you have finished creating your Forum, click the **Group and Section Restrictions** link at the top of the Discussions page, then select your newly created Group from the **Group or Section Category** drop down and your newly created forum from the **Forum** drop down menu. Finally, click the **Automatically create restricted topics** link. For more information about creating group restricted Discussion Topics visit our help pages at: <http://help.d2l.arizona.edu/DISCGrpRestrict#A>